

# COLUMBUS CENTER FOR SPIRITUAL LIVING

*Teaching Science of Mind Principles*

A Member of United Church of Religious Science dba United Centers for Spiritual Living



## Bylaws of Columbus Center for Spiritual Living

An Ohio Nonprofit Religious Corporation

### Preamble

American metaphysician Ernest Holmes developed the Science of Mind, a spiritual teaching for the modern world. He defined it as "a correlation of laws of science, opinions of philosophy, and revelations of religion, applied to human needs and the aspirations of man." Science of Mind unites, in a simple and useful form, the essence of the spiritual concepts, which have been presented by the great teachers of all ages, doing so in a manner which is clear, concise and practical.

We believe that the Science of Mind philosophy can transform the hearts and minds of humanity and contribute significantly to bringing love, harmony, peace and abundance to all people everywhere, without consideration of race, color, gender, sexual orientation, religion, national origin, age or physical conditions. Therefore, Columbus Center for Spiritual Living does hereby affirm that it is a teaching and healing ministry carrying Science of Mind to the people of the world, at all levels, using all available resources in the most effective manner to achieve these objectives.

### ARTICLE 1 - NAME

1.1 The name of this corporation is Columbus Center for Spiritual Living, hereafter called "Center for Spiritual Living."

1.2 The Center for Spiritual Living is a covenanted member of the United Church of Religious Science, dba United Centers for Spiritual Living, a Colorado Non-profit organization with offices in Golden, Colorado, an international church denomination, and exists for the purpose expressed in the Organizational Design Model, here attached as Appendix A, and for the purpose of teaching the principles of Science of Mind as expressed by Ernest Holmes and taught by United Church of Religious Science. The Center for Spiritual Living acknowledges that it is a covenanted member of the United Church of Religious Science and agrees to abide by its covenanted membership agreement.

#### 1.3 Ecclesiastical Authority

The Center for Spiritual Living's Ministers and Practitioners shall be subject to the ecclesiastical law and authority of the United Church in all matters lawfully within ecclesiastical jurisdiction. Ecclesiastical authority refers to the Ministerial Code and the Practitioners Code.

### ARTICLE 2 - OFFICES

## 2.1 Principal Office

The principal executive office for the transaction of the business of Columbus Center for Spiritual Living is located at 363 Loveman Ave., Worthington OH 43085. The C.O.R.E. Council may change the principal executive office from one location to another.

## 2.2 Other Offices

The Council may at any time establish branch or subordinate offices at any place or places where Columbus Center for Spiritual Living is qualified to do business.

# ARTICLE 3 - PURPOSE, MISSION AND VISION

3.1 The purpose, vision and mission of Columbus Center for Spiritual Living are stated in the Organizational Design Model as outlined in Appendix A and attached to this document.

## 3.2 No Political Affiliation

This Center shall in no way be active in supporting propaganda nor in any other manner attempt to influence legislation. In addition, this Center shall not participate in, or intervene in any political campaign on behalf of any candidate for public office.

# ARTICLE 4 - FULFILLMENT STRUCTURE

## 4.1 C.O.R.E. Council

The C.O.R.E. Council (also referred to herein as Council) takes its name from the acronym Consciousness of Reality Evolving. The role, functions and powers of the Council shall be those detailed in the Organizational Design Model. Without prejudice to the Organizational Design Model, and subject to the same limitations, the Council shall synthesize the input flowing from the Vision, Stewardship, Ecclesiastical and Operations Cores into a clear direction for the Center for Spiritual Living, hereafter sometimes called "the Community."

### 4.1.1 General Corporate Powers

Subject to the provisions of the Ohio Non-profit Corporation Law and any limitations in the Articles of Incorporation and these Bylaws relating to action required to be approved by the members, the activities and affairs of the Center for Spiritual Living shall be managed and all corporate powers shall be exercised by or under the direction of the C.O.R.E. Council. The Council shall have the right to sell, convey, lease, transfer or otherwise dispose of any real or personal property of the Center when it is deemed to be in the best interest of the Center, except that it may not convey the real property, loans and/or buildings of the principal place of worship without the approval of a majority vote of the Center Members at a regular or special meeting.

### 4.1.2 Specific Powers of the Council

Without prejudice to the general powers referred to above, and subject to the same limitations, the Council members shall have the power to appoint and remove all officers of Columbus Center for Spiritual Living as herein provided. The Council may appoint Teams and prescribe such powers and duties for them as are consistent with law, the Articles of Incorporation of Columbus Center for Spiritual Living and these Bylaws. The Council may also cause Columbus Center for Spiritual Living to be qualified to do business in any other

state, territory, dependency or country and conduct business within or outside the State of Ohio. The Council may adopt, make and use a corporate seal, alter the form of the seal, borrow money and incur indebtedness on behalf of Columbus Center for Spiritual Living.

#### 4.1.3 Composition of the C.O.R.E. Council

The composition of the C.O.R.E. Council and Cores shall be governed by and as set forth in the Organizational Design Model.

#### 4.2 Vision Core

The role, functions and powers of the Visioning Core shall be those detailed in the Organizational Design Model and Policies and Procedures.

#### 4.3 Stewardship Core

The role, functions and powers of the Stewardship Core shall be those detailed in the Organizational Design Model and Policies and Procedures.

#### 4.4 Ecclesiastical Core

The role, functions and powers of the Ecclesiastical Core shall be those detailed in the Organizational Design Model and Policies and Procedures.

#### 4.5 Nominations Core

The role, functions and powers of the Nominations Core shall be those detailed in the Organizational Design Model and/or Policies and Procedures.

#### 4.6 Operations Manifestation Core

The role, functions and powers of the Operations Core shall be those detailed in the Organizational Design Model and/or Policies and Procedures.

4.8 C.O.R.E. Council, Vision Core, Stewardship Core, Operations Core and Ecclesiastical Core Criteria for Eligibility shall be as set forth in the Organizational Design Model.

#### 4.9 Terms of Service

C.O.R.E. Council, Stewardship, Vision, and Nominating Core members shall serve a term or terms as set forth in the Organization Design Model.

### ARTICLE 5 OFFICERS

#### 5.1 Corporate Officers

The corporate officers of Columbus Center for Spiritual Living shall be a Chair of the C.O.R.E. Council, a Vice Chair of the C.O.R.E. Council, a Secretary, and a Treasurer. Columbus Center for Spiritual Living may also have, at the discretion of the C.O.R.E. Council, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be elected by the C.O.R.E. Council.

#### 5.2 Office Eligibility and Voting Restrictions

Office eligibility and voting restrictions shall be as set forth in the Organizational Design Model.

#### 5.3 Election of Corporate Officers

Except where a term of office is specified, corporate officers shall serve at the pleasure of the Council and membership. The CORE Council shall elect corporate officers of Columbus Center for Spiritual Living.

#### 5.4 Officer Restrictions

The same individual may not hold more than one office.

#### 5.5 Resignation of Officers

Any officer may resign at any time by giving written notice to the Council. Any resignation shall take effect at the time of receipt of the notice or at any later time specified in that notice. Unless otherwise specified in the notice, the acceptance of the resignation shall not be necessary to make it effective.

#### 5.6 Chair of the C.O.R.E. Council

The Chair shall preside at meetings of the C.O.R.E. Council and shall be the Presiding Officer for Annual Meetings. The Chair shall exercise and perform such other powers and duties as may from time to time be assigned to the Chair by the C.O.R.E. Council, designated in accordance with the Organizational Design Plan, or prescribed by these Bylaws.

#### 5.7 Vice Chair of the C.O.R.E. Council

The Vice Chair shall preside at all meetings of the Council in the absence of the Chair and shall perform such other duties as may be delegated to the Co-Chair or required by the C.O.R.E. Council, designated in accordance with the Organizational Design Model, or prescribed by these Bylaws.

#### 5.8 Secretary

The Secretary shall give or cause to be given, notice of all meetings of the C.O.R.E. Council required by the Bylaws to be given, shall keep the seal of the corporation in safe custody and shall perform such other duties as may be prescribed by the C.O.R.E. Council, designated in accordance with the Organizational Design Model, or prescribed by these Bylaws.

#### 5.9 Treasurer

The Treasurer shall answer directly to the C.O.R.E. Council. The Treasurer shall provide general fiscal oversight, as well as checks and balances to the Center for Spiritual Living's accounting systems and processes. The Treasurer shall perform such other duties as may be prescribed by the C.O.R.E. Council or these bylaws. The Treasurer may be designated from outside the C.O.R.E. Council.

#### 5.10 Indemnification of Council Members, Officers, Employees and Other Agents

The C.O.R.E. Council may, to the extent allowed by law, authorize Columbus Center for Spiritual Living to indemnify its Council members, officers, employees and other agents against damages and liabilities, including court costs and attorney's fees, incurred in the course and within the scope of their employment, or in the performance of duties on behalf of Columbus Center for Spiritual Living, or arising out of their status as such council members, officers, employees and other agents, and may authorize the purchase of insurance on behalf of such persons for the foregoing purposes.

### ARTICLE 6 COMMUNITY SPIRITUAL LEADER

#### 6.1 Community Spiritual Leader

The Senior Minister shall be the Community Spiritual Leader (also referred to herein as CSL), whose role and qualifications shall be those detailed in the Organizational Design Model and/or Policies and Procedures, the applicable Ministerial Code and other documents issued by United Church of Religious Science, and these Bylaws. The Community Spiritual Leader shall have been licensed as a Minister of the United Church of Religious Science.

#### 6.2 Term of Office

The CSL is hired by a consensus-building process guided by the C.O.R.E. Council with input from the Community Members and a Letter of Call to be negotiated by the C.O.R.E. Council. The CSL shall serve the Community until retirement, resignation or removal from office by the affirmative vote of two thirds of the Community Members present at a meeting called specifically for that purpose, and at which a quorum is present. Mediation between the C.O.R.E. Council and the Minister, facilitated by a representative from United Church of Religious Science or by a mutually agreed-upon third party is required before such a meeting may be conducted. Said mediation may be waived if both parties agree to the waiver.

#### 6.3 Vacancy in the Office of Community Spiritual Leader

When the Office of CSL becomes, or is expected to become, vacant for any reason, the C.O.R.E. Council shall appoint a Selection Committee consisting of an unequal number of C.O.R.E. Council members and members of the Center who are not C.O.R.E. Council members, officers, or employees of the Center. The Committee shall work within the guidelines of candidacy as provided by United Church of Religious Science. The Committee shall present the name or names and qualifications of the person(s) selected to the C.O.R.E. Council. If the C.O.R.E. Council approves such a selection or selections, it shall present the candidate or candidates to a general meeting of the membership, called for the purpose of selecting a single candidate. Selection requires a majority approval of the members present at the meeting. However, members may vote by absentee ballot according to procedures determined by the Council. If the members approve the candidate, the C.O.R.E. Council shall extend a written letter of call to such person to become the CSL of the Center. If the membership does not approve a candidate the Council shall notify the candidate or candidates of the membership's decision and the Committee shall present such further names obtained from the United Church of Religious Science as may be necessary to obtain a selection satisfactory to the membership.

#### 6.4 Support and Compensation of the Community Spiritual Leader

The CSL shall be supported by a staff, and shall receive compensation as determined by the C.O.R.E. Council.

### ARTICLE 7 – COMMUNITY YOUTH LEADER

#### 7.1 Community Youth Leader

The Community Youth Leader represents and emphasizes the importance of youth in our Community. The role and qualifications of the Community Youth Leader (also referred to herein as CYL) shall be, but are not limited to, those detailed in the Organizational Design Model. The CYL shall serve as Chair of the Youth Council, and shall participate on the Visioning Core as much as possible.

#### 7.2 Election

The CYL shall be elected by the youth of our Community at an Annual Meeting, the time and date to be determined by the C.O.R.E. Council.

### 7.3 Term of Office

The CYL shall serve a one-year term, with the opportunity to be re-elected to one successive term.

## ARTICLE 8 - MEMBERSHIP

### 8.1 Members

Members of Columbus Center for Spiritual Living shall be those individuals, 18 years of age or older, in good standing in accordance with the Membership Covenant granting such membership. They shall also be referred to herein as Members or Charter Members.

### 8.2 Good Standing

A member is considered to be in good standing when he/she

- a. Upholds the teachings and practices of Science of Mind
- b. Attends the spiritual and social functions of the Center
- c. Contributes to the financial support of the Center
- d. Attends the business meetings of the Center and votes therein;
- e. Provides service to the Center;
- f. Upholds the purpose, mission and vision of the Center and acts to promote harmony and oneness with the spiritual community.

Good standing shall be presumed unless a finding is made by the C.O.R.E. Council that a given member is not in good standing pursuant to the provisions of these Bylaws and those of the Membership Covenant.

### 8.3 Membership Confirmation

Community Membership at the Center for Spiritual Living shall be considered active following the completion of Membership Covenant, and the attendance, participation in and successful completion of the Introduction to Science of Mind classes, Foundations course, or other classes as set forth in the Membership Covenant.

### 8.4 Member Duties and Privileges

Members have voting privileges on church business, and may serve on the C.O.R.E. Council and/or its various Cores as outlined in the Organizational Design Model.

### 8.5 Termination of Membership

Membership at Columbus Center for Spiritual Living shall be automatically terminated by death, resignation, withdrawal, or transfer of membership to another church or center. Membership may also be terminated by action of the C.O.R.E. Council should it determine the member is no longer in good standing as referenced in 8.2. Such a finding may occur where the records show that for a period of one year or more there has been a complete lack of interest, either materially, or from the standpoint of participation in the services and/or affairs of Columbus Center for Spiritual Living, or where the member has clearly demonstrated antagonism or opposition to the purpose of this Community or its teaching. The member will be provided with a written notice of the time and place of the meeting to consider the membership termination. It will be sent by mail, to the last known address of the member. The notice shall include the reason for termination and advise the member of his/her right to appear at the meeting of the C.O.R.E. Council to be heard. The C.O.R.E. Council shall have the power to review and consider special circumstances and make exceptions where it is in the best interest of the Center and the member.

## 8.6 Membership Record

The Corporate Secretary of the C.O.R.E. Council shall keep and maintain, or cause to be kept and maintained, a true, complete and fully up-to-date permanent record containing the names and addresses of all members of the Center for Spiritual Living.

## 8.7 Ecclesiastical Offices

The Ecclesiastical Offices of Columbus Center for Spiritual Living shall be composed of the Community Spiritual leader (also referred to herein as Minister) and licensed Practitioners of Religious Science (also referred to herein as Practitioners). The role of Community Spiritual Leader and Practitioner and their relationship with United Church of Religious Science shall be as described in the current version of the Ministerial Code and Practitioner Code.

# ARTICLE 9 - MEETINGS OF THE MEMBERS

## 9.1 Annual Meeting of Community Members

Columbus Center for Spiritual Living shall meet annually as established by the C.O.R.E. Council.

### 9.1.1 Time and Place

The Annual Meeting shall meet at such time and location as determined by the Council and shall be at a location accessible to the general membership.

### 9.1.2 Purpose

The Purpose of the Annual Meeting shall be as detailed in the Organizational Design Model.

## 9.2 Voting Members, Proxy Prohibited

Members in good standing shall be eligible to vote in person at the meeting. Proxies or use thereof are prohibited.

## 9.3 Voter Roster

The day of the Annual or Special Meeting the Secretary of Columbus Center for Spiritual Living shall have on site a copy of the membership roster. Such roster shall contain each Member's name, mailing address and telephone number.

## 9.4 Procedural Matters

The Council shall prescribe all rules for the conduct of the business and affairs of the Annual and Special Meetings.

## 9.5 Quorum

A majority of the Community Members, as designated in these Bylaws, present and registered at the Annual or Special Meeting, shall constitute a quorum for the transaction of business. An Annual Meeting at which a quorum is initially present may continue to transact business, notwithstanding the absence of a quorum from any subsequent session of the Annual Meeting. The voting majority of those present must approve any action taken in accordance with these bylaws.

## 9.6 Annual Meeting

### 9.6.1 Conduct of Business

The Members present at the Annual Meeting shall elect the members of the Council and

Cores, as provided herein, and hear and consider recommendations and reports of the C.O.R.E. Council.

#### 9.6.2 Amend Bylaws

Community Members may amend these Bylaws in accordance with Article 19.1 of these Bylaws and to consider and act on reports and resolutions not affecting these Bylaws and not in conflict with rules prescribed by the Council.

### 9.7 Voting

#### 9.7.1 Registered Voters

Except as otherwise provided herein, members registered and in attendance at the Annual Meeting, are entitled to one vote on each matter submitted for a vote.

#### 9.7.2 Conduct of Elections

If there are more candidates than positions to be filled, the candidates with the highest number of votes will be elected.

### 9.8 Nominations

#### 9.8.1 Nominations by Nominating Core

The Nominating Core of Columbus Center for Spiritual Living shall prepare a slate of one or more nominees qualified for each office to be filled. This slate shall be finalized only after each proposed nominee meets with the Community Spiritual Leader for the purposes of determining whether the nominee will support the Community's vision as set forth by the Vision Core and the C.O.R.E. Council. The final slate shall be filed with the Secretary of the Council at least twenty days prior to the Annual Meeting at which the office is to be filled. The Nominating Core shall prepare a biographical guide correlating the qualities of the nominee with the qualifications as stated in the Organizational Design Plan and shall obtain the consent to serve of each nominee. The Secretary shall communicate the slate to all Members at least fifteen days prior to the Annual Meeting.

#### 9.8.2 Nomination by Petition

A candidate who meets the qualifications for election as stated in the Organizational Design Model may be proposed by a petition signed by at least five Members. This petition shall be filed with the Nominating Core at least ten days prior to the election. A biographical guide correlating the qualities of the nominee with the qualifications as stated in the Organizational Design Plan and the written consent to serve of the nominee shall be filed with the petition. The Nominating Core shall file the petition with the Secretary at least five days prior to the Annual Meeting at which the office is to be filled. The Secretary shall communicate the petition to all Members at the Annual Meeting, unless it is feasible to so communicate the petition prior to the Annual Meeting.

### 9.9 Special Membership Meetings

Special Membership meetings may be called at any time by the Community Spiritual Leader, the Chair of the C.O.R.E. Council, by a plurality of the members of the Council, or by at least five percent (5%) of the Members of Columbus Center for Spiritual Living. Special Membership meetings shall be conducted at a time and location accessible to the general membership. Notice of Special Membership Meetings shall be given in the same manner as for Annual Membership Meetings. In

addition to the place, day and hour of the meeting, the notice shall also specify the general nature of the business to be transacted.

## ARTICLE 10 – TEAMS

### 10.1 Standing or Ad Hoc Teams

The C.O.R.E. Council may designate teams from time to time to handle specific projects; members of such teams shall serve at the pleasure of the C.O.R.E. Council.

### 10.2 Authority and Limitations of Action

Teams shall have the authority delegated by the C.O.R.E. Council. No team may take any final action on matters that, under the Nonprofit Corporation Law of Ohio, also require members' approval or approval of a majority of all the members.

### 10.3 Meetings and Actions of Teams

Regular meetings of teams may be scheduled by resolution of the C.O.R.E. Council or by resolution of the team. Special meetings of teams may be called by the Chair of the team or by resolution of the C.O.R.E. Council. Notice of special meetings of teams shall be given to all persons who have the right to attend meetings of that team. Minutes shall be kept of each meeting of any team and shall be filed with the corporate records. The C.O.R.E. Council may prescribe rules for the conduct of the business of any team consistent with the provisions of these Bylaws.

## ARTICLE 11 - MEETINGS OF C.O.R.E COUNCIL AND CORES

These provisions provide for each respective Core.

### 11.1 Virtual Meetings

Any regular or special meeting may be held by teleconference or internet communication equipment so long as all C.O.R.E. Council or Core members can participate, and their identity is verified to one another. All such C.O.R.E. Council or Core members shall be deemed to be present in person at such a meeting.

### 11.2 Time and Place of Meetings

Regular and special meetings of the C.O.R.E. Council or Cores may be held at any time and place, within or outside the State of Ohio, that has been designated from time to time by resolution of the C.O.R.E. Council or Cores.

### 11.3 Meetings by Consent

Notwithstanding the provisions of Subsection 11.5 a regular or special meeting of the C.O.R.E. Council or Cores may be held at any time and place consented to by vote by all C.O.R.E. Council or Core members either before or after the meeting. If consents are given, they shall be filed with the minutes of the meeting.

### 11.4 Regular Meetings

The date and time of regular meetings of the C.O.R.E. Council or Cores shall be fixed by resolution of the C.O.R.E. Council or Core members. No notice of such regular meetings need be given.

### 11.5 Calling Special Meetings

The Chairperson or any two of the C.O.R.E. Council or Core members have the authority to call special meetings of the C.O.R.E. Council or Core for any purpose at any time. Notice of the date and time of such special meetings shall be given to each C.O.R.E. Council or Core member by telephone at least five days prior to the meeting; or to a person at their office or residence who reasonably would be expected to communicate such notice promptly. Such notice shall be given to the C.O.R.E. Council or Core members at the telephone numbers shown on the records of the Center for Spiritual Living, stating the date, time and purpose of the meeting.

#### 11.6 Quorum

A majority of the authorized number of C.O.R.E. Council or Core members shall constitute a quorum for the transaction of business except to adjourn as provided in Section 9.5. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of one or more members. The C.O.R.E. Council or core member by consensus of those present as is required by these Bylaws which approve such action.

#### 11.7 Consensus Decisions

Every act or decision done or made by a consensus decision of the total membership of the C.O.R.E. Council or Core at a meeting where a quorum of members is present shall be regarded as the act of the C.O.R.E. Council or Cores, subject to the provisions herein relating to a larger required vote, and the provisions of the Ohio Non-profit Corporation Law, including without limitation, those provisions relating to (a) approval of contracts or transactions in which a C.O.R.E. Council member has a direct or indirect material financial interest, or (b) indemnification of C.O.R.E. Council members.

#### 11.8 Waiver of Notice

The transaction of business at any meeting of the C.O.R.E. Council or Cores however called, noticed or held shall be as valid as though taken at a meeting duly held after regular call and notice if a quorum is present and if before or after the meeting, each of the members not present sign either a written waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting shall also be deemed given to any C.O.R.E. council member who attends the meeting without protesting the lack of adequate notice before or at its commencement.

#### 11.9 Adjournment

A majority of the C.O.R.E. Council or Core members present, whether or not constituting a quorum, may adjourn any meeting to another time and place.

#### 11.10 Action Without Meeting

Any action required or permitted by the C.O.R.E. Council or Cores may be taken without a meeting, if all members of the C.O.R.E. Council or Core collectively or individually, consent in writing to that action. Such action by written consent shall have the same force and effect as a unanimous vote. Such written consent or consents shall be filed with the minutes of the proceedings of the Council, Cores or Teams.

## ARTICLE 12 - IMPLEMENTATION AND ORGANIZATION DESIGN

### 12.1 Implementation Structure

The C.O.R.E. Council shall provide for the establishment and ongoing maintenance of such implementation structure of the Center for Spiritual Living as it deems necessary for the effective and efficient management of the affairs of the Center for Spiritual Living Community.

#### 12.2 Organizational Design Model

The Organizational Design Model approved by the C.O.R.E. Council shall be the organizational structure of Columbus Center for Spiritual Living, attached to this document as Appendix A.

### Article 13 - ADMINISTRATIVE STRUCTURE AND REVIEW

#### 13.1 Administrative Structure

The C.O.R.E. Council shall provide for the establishment of such administrative structure of the Center for Spiritual Living, as it deems necessary for the effective and efficient management of the affairs of the Center for Spiritual Living.

#### 13.2 Administrative Review

The Council shall, at least annually, review the administrative structure of the Center for Spiritual Living to maintain functional effectiveness and make such changes as are appropriate, with respect to the Organizational Design Model.

### ARTICLE 14 - RECORDS AND REPORTS

#### 14.1 Maintenance of Corporate Records

##### 14.1.1 Records of the Secretary

The Secretary of the Center for Spiritual Living shall keep or cause to be kept, adequate and correct books and records of account, minutes, in written form, of the proceedings of each Annual Meeting, the Council, and all committees of the Council. This shall include the time and place of holding, whether regular or special, and if special, how authorized, the notice given and the name of those present at such meetings. Also, a record of the names, addresses, and voting rights of all Members shall be maintained. All such records shall be kept at the principal executive office of the Center for Spiritual Living. The Membership List may not be obtained or used by any person for any purpose not reasonably related to a Member's interest as a member.

##### 14.1.2 Records

The Treasurer of the Center for Spiritual Living shall keep or cause to be kept adequate and correct books and records of accounts of the properties and business transactions of the Center for Spiritual Living. This shall include accounts of its assets, liabilities, receipts, disbursements, gains, losses, and capital, retained earnings and other matter customarily included in financial statements.

#### 14.2 Members' Inspection Rights

Every Community Member shall have the right at any reasonable time to inspect, copy and make extracts of all books, records and documents of the Center for Spiritual Living and to inspect the physical properties of the Center for Spiritual Living.

#### 14.3 Maintenance and Inspection of Articles and Bylaws

The Columbus Center for Spiritual Living shall keep at its principal executive office the original or a copy of its Articles of Incorporation and its Bylaws, as amended to date, which shall be open to inspection by Members at all reasonable times.

#### ARTICLE 15 - DEDICATION OF ASSETS

The properties and assets of the Columbus Center for Spiritual Living are irrevocably dedicated to religious purposes. No part of the net earnings, properties or assets of the Columbus Center for Spiritual Living on dissolution or otherwise shall inure to the benefit of any private person or individual or any Council member of the Columbus Center for Spiritual Living. On liquidation or dissolution, all properties and assets of the Columbus Center for Spiritual Living shall be distributed and paid over to an organization described in Internal Revenue Code, Section 501(c)(3) dedicated to religious purposes.

#### ARTICLE 16 - NON-PARTISAN ACTIVITIES

The Columbus Center for Spiritual Living is governed by the Ohio Nonprofit Religious Corporation Law. It shall be nonprofit and nonpartisan. It shall not publish or disseminate materials with the purpose of attempting to influence legislation. It shall not participate or intervene in any political campaign on behalf of any candidate for public office, or for or against any cause or measure being submitted to the people for a vote.

#### ARTICLE 17 - CONSTRUCTION AND DEFINITIONS

Unless the context requires otherwise, the general provisions, rules of construction and definitions in the Ohio Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both the Center for Spiritual Living and a natural person.

#### ARTICLE 18 - TRANSITIONAL PROVISIONS

18.1 These Bylaws will be presented for approval to the general membership of the Community. A two-third majority is required for approval of those present.

18.2 Election of Core members. On adoption of these bylaws, the initial election shall be as follows:

##### 18.2.1. Nominating Core

There are up to four elected positions on the Nominating Core. One of those elected during the first Annual Meeting shall serve a one-year term, with the opportunity for reelection to one additional three-year term at the next Annual Meeting. One of those elected shall serve a two-year term, with the opportunity for re-election to one additional three-year term. The remaining shall be elected to 3-year terms with the opportunity for re-election to one additional three-year term. One Sacred Service Ministry representative serves a one-year term on this Core by appointment of the Community Spiritual Leader. Minimum three-month Membership qualification may be waived at the discretion of the transitional team.

The appointed positions are as outlined in the Organizational Design Model.

#### 18.2.2 Visioning Core

Up to five Vision Core members shall be elected from the Membership. At least one of those elected during the first Annual meeting shall serve a one-year term with the opportunity for reelection to one additional three-year term at the next Annual meeting. At least one of those elected will serve a two-year term with the opportunity for re-election to one additional three-year term. At least one of those elected shall serve a three-year term with the opportunity for re-election to one three-year term. The Visioning Core leader appointed by the Community Spiritual Leader shall serve on the Council for a one-year term. The Community Spiritual Leader is an ex-officio member of this C.O.R.E. Minimum three-month Membership qualification may be waived at the discretion of the transitional team.

The appointed positions are as outlined in the Organizational Design Model.

#### 18.2.3 Election of C.O.R.E. Council

There are up to (6) elected positions. At least one of those elected during the first Annual meeting shall serve a one-year term with the opportunity for reelection to one additional three-year term at the next Annual meeting. At least one of those elected will serve a two-year term with the opportunity for re-election to one additional three-year term. At least one of those elected shall serve a three-year term with the opportunity for re-election to one three-year term. The Community Spiritual Leader will serve as a permanent member of the Council. Minimum three-month Membership qualification may be waived at the discretion of the transitional team.

The appointed positions are as outlined in the Organizational Design Model.

### ARTICLE 19 - AMENDMENT OF BYLAWS

#### 19.1 Amendment by Members

These bylaws may be amended, repealed, or new bylaws may be adopted by the affirmative vote of two-thirds of the members present and voting at an Annual Meeting. Said affirmative vote must be at least equal to two-thirds of a quorum as defined in Subsection 9.5.

#### 19.2 Initiation of Amendment

Either the Membership or the C.O.R.E. Council may take action to amend, repeal or present new bylaws.

#### 19.3 Procedures

C.O.R.E. Council shall establish procedures for proposing new Bylaws, or for proposing the amendment or repeal of these Bylaws for consideration by the C.O.R.E. Council or the Community Members at an Annual or Special Meeting.

#### 19.4 Notice

Notice of a proposed Bylaw change of any kind must be circulated to all Community Members at least fifteen days prior to the Annual or special meeting at which the bylaw change shall be considered.

19.5 Effective Date

All Bylaw changes shall become effective immediately after the required vote of the Annual Meeting.

ARTICLE 20 – MISCELLANEOUS

20.1 Recall of Elected Official

Any elected official of Columbus Center for Spiritual Living may be removed from office for cause. Such proceedings may be initiated by a written statement of charges against said official signed by at least five members of the Membership and delivered to the C.O.R.E. Council Chair or presiding officer. Within fifteen days, the presiding officer shall convene and lead a preliminary investigative panel of three Members. If the charges cannot be resolved and dismissed at that level, the presiding officer shall then forward the charges to an evaluation board composed of six Members, three of which shall be chosen by the presiding officer and three by the elected official under consideration. The evaluation board shall complete its investigation and render its decision within forty-five days. A majority decision of the evaluation board shall be final except that the elected official under consideration may appeal such decision to the C.O.R.E. Council.

20.2 Disaffiliation

In the event disaffiliation is contemplated with the United Church of Religious Science, action can be taken only by a vote of two thirds of those members listed on the official membership role as certified by the C.O.R.E. Council, at a regular annual or special meeting of the spiritual community, to be held after a notice of time, place and purpose of such meeting shall have been given by announcement at the public meeting of the spiritual community for at least two consecutive Sundays next preceding the date of said meeting; and written notice to all voting members ten days prior to the meeting. Notice shall also be sent to the appropriate official office of the United Church of Religious Science with the right of representation at such meeting.

These bylaws were adopted and are effective\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Chair, CORE Council

\_\_\_\_\_  
Secretary, CORE Council

Church Name: Columbus Center for Spiritual Living  
Corporate Address: 363 Loveman Ave.  
City: Worthington, OH 43085  
Telephone: 614-216-0340